



HEALTH & SAFETY

Please note that copies of all your relevant Health & Safety information need to be kept available on your stall ready for any inspection.

Stalls must be **kept tidy**.
cleaned frequently, particularly those areas frequently touched by customers must be regularly carried out.
Free of trailing cables and wires.
accessible from the side and kept clear of debris and packaging.

Weights must be provided by you for gazebos, umbrellas or any other weather covering you are using on your pitch. These must be adequate for any adverse weather conditions.

Temperature records must be maintained.

Allergen sheets should be readily available for all products.

Food Hygiene ratings must be held by every trader and this must be a minimum of 4 stars from inspection by their local council.

Level 2 Food Hygiene Certificate holder must be present during the trading.

Information for customers regarding allergens, pasteurisation and 'best before' dates must be visible on each stall for each product. Must be included in policy documents.

Hand washing and sanitiser must be provided by you for your stall. Traders are reminded to wash their hands regularly in a **container or bowl with a lid used solely for handwashing** and labelled as such. The frequent use of hand sanitiser is positively encouraged.

Equipment washing is done at your stall. You must have a **container or bowl with a lid used solely for washing equipment** and labelled as such. You must have a large flask of hot water on your stall for equipment washing.

Spillages within your stall area must be cleared by you, the trader. All spillages must be reported to the Market Manager. You must have **blue roll or other suitable materials** available on your stall for dealing with spillages.

Cold water collection, should you need it, is available from Planet Organic. To avoid spillages, only transport water in a container that has a lid.

Waste water must only be disposed of into the designated drain (identified on the Market map) and as directed by the Market Manager. Waste water must be transported in covered containers.

Waste and rubbish on and from your site is your responsibility and must be controlled during the Market to avoid slip and trip hazards.

Signage can present a hazard.

- No signage may be used that extends into the **area in front of your table/counter** without the agreement of the Market Manager.
- Any signage hanging **behind the front of your table/counter** must be securely affixed and/or able to withstand the weather conditions.
- Any signage **sited on your table/counter** must be able to withstand knocks from staff and customers, and be able to withstand weather conditions.
- **A-boards** are not allowed within the customer accessible area of your pitch where they may present a trip hazard.

All signage used on your stall is at the discretion of the Market Manager.

Illness and sickness! If any trader or member of their trading staff has been unwell with sickness or diarrhoea they must not serve on the stall or handle food.